



Contract Agreement

I _____ wish to obtain advisory and consulting services from
company/client

Stewart Human Resources Consulting as an independent external consultant for Consulting/Employee Relations/ Recruiting/Professional Development and Training/ Benefits Management/Other: _____.

select all services that apply

Stewart Human Resources Consulting has a background in human resources specializing in employee relations, federal regulations, recruiting, recruiting and benefits management. Stewart Human Resources Consulting agrees to assist the Company/Client with such services as an independent external consultant under the terms and conditions set forth in this agreement and this agreement shall not be construed as creating the relationship of employer and employee between the Company/Client and Stewart Human Resources Consulting.

WHEREAS the Company desires Stewart Human Resources Consulting to provide advice and assistance to the Company/Client in his or her area of expertise; and

WHEREAS the Consultant desires to provide advice and assistance to the Company/Client under the terms and agreement of this contract;

NOW THEREFORE, the Company and Stewart Human Resources Consulting hereby agree to the following:

SCOPE OF SERVICES: Stewart Human Resources Consulting shall identify human resources plans and strategies in consort with company.

TERMS: This agreement shall commence no later than 15 days after signing by both authorized parties.

PAYMENT AND COMPENSATION: Payment and compensation for services are based on services rendered by Stewart Human Resources Consulting.

STANDARD OF CONDUCT: In rendering consulting services under this agreement, Stewart Human Resources Consulting shall conform to high professional standards of work and business ethics.

CONFIDENTIALITY: Stewart Human Resources Consulting respects regulations to protect confidentiality of medical, educational, and personal information. Such information shall not be disclosed except as authorized by law or as authorized by services rendered.

PRIVACY: Your privacy is important to Stewart Human Resources Consulting. We collect information with your consent based on the services rendered. We only collect minimal personal information that is necessary to fulfill the purpose of your interactions with us.

INTELLECTUAL PROPERTY: The Company/Client agrees not to use systems, manuals, trainings, pricing, job details, reports, processes, designs or any alike materials without consent or permission of Stewart Human Resources Consulting. Company/Client will not use Stewart Human Resources name or photos in any publicly facing communion without prior written approval from Stewart Human Resources Executive Director for each instance.

AMENDMENT: No amendments shall be effective to this agreement unless it is in writing, signed by duly authorized by authorized parties.

TERMINATION: The present agreement may be terminated by authorized Company/Client 30 days in advance. All material shall be returned to Stewart Human Resources Consulting as set forth by this contract.

IN WITNESS WHEREOF, the parties have duly executed this Agreement on the date set forth herein.

Stewart Human Resources Consulting

By: _____ Daphne Robinson Stewart, Chief Executive Officer

Date: _____ Email Address for Notice: _____

Company/Client

By: _____ Signature _____ Last 4 of SSN _____

Date: _____ Email Address for Notice: _____